Vernon Campus 4400 College Drive Vernon, TX 76384 940.552.6291

Century City Center 4105 Maplewood Ave. Wichita Falls, TX 76308 940 696 8752 Skills Training Center 2813 Central Expressway E Wichita Falls, TX 76302 940 766 3369

www.vernoncollege.edu

Workforce Development with Critical Thinking Online



AN ENGAGING CURRICULUM FOR BUILDING WORKPLACE SKILLS

This course will focus on work ethic and the foundational skills that are the building blocks for success in every job. Earn your Certificate of Work Ethic Proficiency focused on seven workplace skills identified through the U.S. Department as necessary skills for employment.

This training will focus on the seven workplace skills that comprise work ethic:

• attitude

Continuing Education

appearance

acceptance

• attendance

• ambition

appreciate

accountability

Includes exam for the Certificate of Work Ethic Proficiency. To earn the certification, the participant must demonstrate mastery of the work ethics concepts by earning 90% score or higher on the exam.

This course is 100% online using Canvas. If you need assistance please contact the instructor and/or the CE office immediately.

COURSE ID	DATES	DAYS/TIMES	HRS	FEE	REGISTRATION DEADLINE
LEAD 1000 CEO01 SU24CE	6/3/24-6/30/24	ONLINE/Canvas MTWThFSaSu	32	\$210	5/28/24
LEAD 1000 CEO02 SU24CE	7/1/24-7/31/24	ONLINE/Canvas MTWThFSaSu	32	\$210	6/24/24
LEAD 1000 CEO03 SU24CE	8/5/24-8/31/24	ONLINE/Canvas MTWThFSaSu	32	\$210	7/29/24
LEAD 1000 CEO013 FA24CE	9/3/24-9/30/24	ONLINE/Canvas MTWThFSaSu	32	\$210	8/26/24

BRING YOUR A GAME TO

WORK

Author: CHESTER; ISBN: 9780965144773

WORKBOOK

Author: CHESTER; ISBN: 9780984752805

For more information contact:

Vernon College Continuing Education 4105 Maplewood Ave Wichita Falls, TX 76308 Tina Duke @ 940-689-3714

> or ce@vernoncollege.edu